

APPLICATION FOR CONSTRUCTION APPROVAL OR PERMIT EXTENSION

CHECK ONE: SINGLE FAMILY RESIDENCE FEE \$150.00
 MULTI FAMILY 2 UNITS 3 UNITS 4 UNITS FEE \$150.00
 COMMERCIAL FEE \$150.00

CHECK IF APPLICABLE: Expedited Plan Review (3 Business Days) _____ FEE \$150.00
 Late Filing/Permit Extension _____ 50% of Original Fee/Minimum \$25.00

PLANS SHALL BE SUBMITTED IN DUPLICATE

DATE SUBMITTED: ___/___/___ CEHCK # _____ FOR \$ _____

LOT # _____ SUBDIVISION _____

OWNER'S NAME: _____ BUILDER/AGENT: _____

ADDRESS: _____ ADDRESS: _____

TEL. #: _____ TEL. # _____

BUILDER LICENSE #: _____ EXP. DATE: _____

ALL PLANS SHALL INCLUDE THE FOLLOWING:

1. Plot Plan – showing: (A) setbacks, front , sides and rear (B) utilities (c) easements (D) property lines, dimensions (E) structural location (F) walls, fences & swimming pools (G) screening for tanks, heating & cooling units & motor homes (H) retaining walls (I) satellite dishes, antennas, etc.

2. Site Plan – showing: (A) high point of lot (B) existing contours (C) new contours (D) surface drainage directions (E) paved surfaces for driveway and parking areas (F) ground cover material (G) culverts.

3. Foundation Plan

4. Floor Plan

5. Cross Sections

6. Copy of County Building Permit

7. Square Footage of Living Area _____

8. Building Height Above High Point of Lot _____

9. Four Elevation Views of the Exterior – showing all roof mounted appurtenances

10. Sample of Roof or Brochure – Roof Color _____ Type of Material _____

11. Paint Chip Samples & Light Reflective Values (LRV) for Exterior:

Manufacturer: _____

Wall Color _____ LRV # _____ Trim Color _____ LRV # _____

IMPORTANT: CHECK WITH THE VOCA OFFICE FOR THE MAXIMUM LRV LEVEL PERMITTED.

***NOTE: (1) It is the responsibility of the owner/builder/agent to clearly flag all property line reference points and notify the VOCA Office for the required inspections (refer to your inspection report form). (2) After the final inspection, please pick up your plans from the VOCA Office within 30 days. (3) There will be a \$20.00 fee assess for requested changes and additions to the exterior of buildings after the initial approval has been made by the Committee. (4) There will be a \$30.00 fee assessed for changes in the exterior of the building or lot without Committee approval. There will be a \$75.00 fee assessed for any changes in the exterior of the building or lot commenced without Committee approval which would result in a request for variance requiring either a Committee hearing and/or Board appeal. All fees are in addition to any fines by the Restrictions Committee. (5) Final inspection will not be approved until the ground cover is completed as follows: THE UNDERSIGNED AGREES TO COMPLETE THE APPROVED GROUND COVER PLAN PER THE MASTER DECLARATION AND/OR ARCHITECTURAL RULES. ALL EXPOSED EARTH MUST BE COVERED WITH GRANITE, STONE, GRASS, SOD OR OTHER APPROVED MATERIAL. CONTROL OF EROSION BY WIND AND WATER, CONTROL OF WEED GROWTH AND DRAINAGE OF SURFACE WATER MUST BE MAINTAINED AT ALL TIMES. IF PROPERTY IS SOLD PRIOR TO THE COMPLETION OF WORK, THE UNDERSIGNED AGREES TO ADVISE THE BUYER THEY HAVE TO COMPLETE THE LANDSCAPING WITHIN THE ORIGINAL COMPLETION PERIOD. Applicant remains fully responsible for compliance with applicable building codes. Master Declaration provisions, subdivision restrictions, Architectural Rules and Regulations and related construction and safety standards relating to this proposed work and will hold VOCA and its employees or agents harmless for any liability, loss or injury relating to any phase or portion of the proposed work considered herein.

The Village of Oakcreek Association relies upon the applicant to provide accurate specifications and measurements and accurate location of lot boundaries. Any approval which is granted on the basis of erroneous information, specifications, plans, measurements or lot boundaries is not to be deemed to be an approval or ratification of that erroneous information by the Association, and if the erroneous information provided to the Association is material, any approvals by the Association based thereon shall be deemed null and void. Any approval by the Association based upon erroneous information shall not constitute a waiver or abandonment of the Association's right to require immediate abatement of any violations which might occur because approval was based upon erroneous information, or a waiver of the Association's right to levy fines for any violation which might occur because approval was based upon erroneous information. If there is any question as to lot boundaries, the applicant should obtain an accurate survey and rely only upon that survey.

NOTE: Construction must be completed within the approval period or re-application and approval is necessary. Applicant agrees to notify the Committee when work is completed. Applicant expressly grants any Committee representative(s) reasonable access to subject property for purposes of inspection.

THE UNDERSIGNED HAS RECEIVED AND READ THE APPLICABLE (1) MASTER DECLARATION, (2) SUBDIVISION RESTRICTIONS AND (3) ARCHITECTURAL COMMITTEE RULES AND REGULATIONS AND WILL ABIDE BY THESE RESTRICTIONS AND REGULATIONS AND ANY APPLICABLE BUILDING CODES.

The Work considered under this permit shall commence on (Date): _____

Signature of Property Owner or Designated Agent

Date

 Please submit application and all exhibits to: Architectural Review Committee, Village of Oakcreek Association, 690 Bell Rock Blvd., Sedona, AZ 86351 Phone: (928) 284-1820 FAX: (928) 284-3138

FOR OFFICE USE ONLY

Date Received: _____ Lot Assessment Current (Circle): YES NO by: _____

Approved: _____ Denied: _____ Date: _____

By _____
 Chairperson, Architectural Review Committee